

# CAPABILITY STATEMENT

**POC:** Waverly Morris

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## Company Overview

Philadelphia's Just Name It LLC is a Philadelphia-based small business specializing in automotive repair, fleet maintenance, and light duty truck services. Led by CEO Waverly Morris and CFO Shalonda Morris, our leadership team brings decades of combined experience in fleet services, business administration, and community-centered operations. We are committed to keeping our clients' vehicles safe, road-ready, and operating at peak efficiency with minimal downtime.

## Differentiators

- 35+ years automotive, transportation, and administrative experience
- Team Leader for City of Philadelphia Fleet Maintenance
- Direct experience with City of Philadelphia's Fleet Services
- Certified emergency responder
- Strong knowledge of government fleet standards and compliance
- Small Disadvantaged Business (SDB) certification pending

## Certifications

### Waverly Morris, CEO:

- Class A Commercial Driver's License (CDL)
- Train the Trainer Forklift Certification
- CPR/First Aid/AED Certified
- Emergency Responder
- Lockout/Tagout Certified
- Fire Safety Certified
- Defensive Driver Certified
- Sensory Inclusive First Responder Certified (KultureCity)
- Cyber Security Awareness Certified (City of Philadelphia)
- Certified Pennsylvania Emissions and Safety Inspector

### Shalonda Morris, CFO:

- Adult Mental Health First Aid Certified
- Notary Public, Commonwealth of Pennsylvania (pending)
- Member, International Association of Administrative Professionals
- Microsoft 365 Proficient

## Core Competencies

- Commercial vehicle diagnostics and repair
- Fleet maintenance and preventive care
- Pennsylvania State Emissions and Safety Inspections
- Emergency response and CPR/First Aid/AED
- Forklift operations and safety training
- Fire and police apparatus support
- Vendor and parts communication
- Asset Works Fleet Focus M5 proficiency
- Work order formulation and management
- Parts transfers and inventory control
- Fuel site management
- Road service operations

## Past Performances

### City of Philadelphia Fleet Maintenance

Diagnostic, repair, and preventive maintenance services for municipal fleet vehicles.

### Pennsylvania State Vehicle Inspections

Emissions and safety inspections for commercial motor vehicles ensuring 100% state compliance.

### Workplace Safety and Forklift Training

Delivered Train the Trainer Forklift certification and workplace safety training to staff and clients.

## Company Data

**UEI:** ZUZNQJNM3J65

**CAGE CODE:** 20BJ0

### NAICS CODES:

**811111** - General Automotive Repair

**811113** - Automotive Transmission Repair

**811118** - Other Automotive Mechanical and Electrical Repair

**811121** - Automotive Body and Paint Repair

**811191** - Oil Change and Lubrication

**811198** - All Other Automotive Repair

**423120** - Motor Vehicle Supplies and Parts

**423860** - Transportation Equipment and Supplies

**561210** - Facilities Support Services